

Regency Canada Inc. Vacating Tenant Guide

Clean-Up, Repair and Replacement Responsibilities

****Frequently missed cleaning!!!

General Responsibilities For All Rooms

**Minimum
Charge**

Remove all personal possessions within residence	\$ 35.00
Remove all garbage (papers bottles boxes etc.)	35.00
Wash all dirty marks from walls and doors. Wash walls completely if smokers.	35.00
Vacuum all carpets Please Note: If carpets are soiled they must be professionally cleaned	65.00
Sweep and wash all floors thoroughly	25.00
Vacuum out all heat registers & cold air returns (wash if dirty)	15.00
Clean all light fixtures (inside & out)	15.00
Replace all burned out light bulbs with bulbs of equal type and specified wattage	\$2/bulb
Clean all windows, tracks and screens (inside & out)	25.00
Wash all baseboards and door casings	35.00

Bathrooms

Scour and thoroughly clean bathtub/shower, tile walls, toilets and sinks	70.00
Windex all mirrors	5.00

Basement & Laundry Area

Remove all personal possessions and related garbage	35.00
Thoroughly clean washer & dryer inside & out	10.00
Sweep & mop floor	10.00

Kitchen

*****(please do not rip, tear or mark or gouge the flooring when sliding out appliances)**

Thoroughly clean stove, elements, oven and range hood	75.00
Ensure all oven racks and accessories are clean and remain in stove	25.00
Move stove out from wall and clean behind and sides and floor under stove	10.00
Unplug & defrost fridge/freezer box (leave doors open)	10.00
Ensure ice trays are washed and replaced	5.00
Thoroughly clean inside and outside of fridge	75.00
Move fridge out from wall, clean floor under fridge	10.00
Thoroughly clean sink and faucet (scour if required)	10.00
Thoroughly clean countertops and backsplash	10.00
Thoroughly clean inside, outside top & bottom of all cupboards	35.00
Thoroughly clean dishwasher inside and out	10.00
Wipe down washer/dryer	10.00

Yard & Garage

Remove all personal possessions and related garbage	35.00
Sweep garage floor	10.00
Remove all waste products from pets (within residence as well)	50.00

Miscellaneous

Ensure all smoke detectors are operational	20.00
Return all house & mail keys (each)	10.00
Leave thermostat set at 15 degrees Celsius (winter)	n/c
Call all utility companies and have services discontinued as of your last day of occupancy	n/c
Repair or replace any broken or damaged window/door screens, windows, fixtures etc.	at cost
**Note: Carpets must be professionally cleaned if pets are in residence, if soiled, or if tenant has lived in suite 3 (three) or more months.	150-200.00